REGULATION ON THE ORGANIZATION AND FUNCTIONING OF THE REGIS USERS COMMITTEE

Whereas:

1. The National Bank of Romania (NBR), as the administrator of the ReGIS system, manages and controls the operation of the system, authorizes participation in the system, establishes and modifies the system rules, approves and manages the implementation of changes in the system,

2. Cooperation and communication with the ReGIS system users contributes essentially to understanding the needs of the market and, at the same time, facilitates the implementation of changes in the system, ensuring a high level of user satisfaction,

3. The continuous development of the ReGIS system is required, in order to respond to the users' demands and to ensure a high level of service quality,

NBR decided to create a ReGIS users' committee, hereinafter referred to as the ***ReGIS Users Committee***, which operates under these rules.

1. The role of the ReGIS User Committee

The ReGIS Users Committee represents a body with an advisory role, established with the aim of supporting the ReGIS system administrator with regard to operational and functional aspects related to this system. The ReGIS Users Committee ensures the formal relationship between NBR and the ReGIS system users, functioning as a discussions forum and polling the users' opinion on issues of interest to the ReGIS system administrator.

2. Duties of the ReGIS Users Committee

In fulfilling its role, the ReGIS Users Committee has the following duties:

(1) debates how to implement the applicable regulations and standards in the system;

(2) proposes the development of new functionalities in the system or the modification of existing ones;

(3) formulates recommendations and responds to consultations initiated by NBR, as system

administrator, on aspects of interest for the operation of the ReGIS system.

3. Composition of the ReGIS Users Committee

(1) The ReGIS Users Committee has the following composition:

- President - a representative of the NBR Payments Department;
- Secretary - a representative from the NBR Payments Department, ReGIS Management Division;
- Members - one representative from each institution that participates in the ReGIS system.

(2) The members, secretary and president of the ReGIS Users Committee may be replaced by designated substitutes.

(3) The members of the ReGIS Users Committee and their substitutes are appointed by the institutions they represent.

(4) The members of the ReGIS Users Committee and their substitutes have an appropriate level of seniority for ensuring appropriate representation and commitment of the institution when expressing the official points of view during the meetings.

(5) With the prior approval of the president, other representatives of the represented institutions may also participate as guests in the meetings of the ReGIS Users Committee, depending on the topic discussed.

4. The working procedure of the ReGIS Users Committee

(1) The ReGIS Users Committee meets whenever the circumstances require it.

(2) The meetings of the ReGIS Users Committee are convoked and chaired by the president.

(3) The convocation is made at least 7 working days prior to the date on which the meeting is scheduled, through the group's secretariat. By way of exception, in emergency situations, the meetings can be convened in a shorter period.

(4) The agenda of the discussions is drawn up by the secretariat of the ReGIS Users Committee and approved by the president.

(5) The discussion agenda and any related materials are distributed by email to the members of the ReGIS Users Committee at least 3 days prior to the meeting, by the secretariat of the ReGIS

Users Committee.

(6) At the meetings of the ReGIS Users Committee, if the debated topic requires it, each member can be accompanied by a specialist in the field from the institution he represents. For logistical reasons, the names of the specialists will be notified to the secretariat at least 3 days before the meeting.

(7) The secretarial activity of the ReGIS Users Committee is ensured by the Payments Department within NBR.

(9) The necessary logistics for holding the meetings of the ReGIS Users Committee are provided by NBR.

5. Final Provisions

(1) Institutions eligible for participation in the ReGIS system that wish to participate in the activities of the ReGIS Users Committee shall submit the form from Annex 1, duly signed by the executive management, to the secretariat of the Committee.

(2) Institutions participating in the ReGIS system that wish to withdraw from the ReGIS Users Committee shall submit a written notification to this effect, duly signed by the executive management, in which it shall state the date from which the withdrawal takes effect.

(3) If an institution is no longer eligible to participate in the ReGIS system, it automatically loses its membership in the ReGIS Users Committee.

(4) These rules enter into force on 23 October 2024.

Annex 1

Form for appointing members in *ReGIS Users Committee*

As of the date ___/___/_____, our institution will be represented at the level of the ReGIS Users Committee by the following persons:

Name:..... Surname: .....

Function: ..... Department: .....

Tel.: ..... Email: .....

(as member)

and

Name:..... Surname: .....

Function: ..... Department: .....

Tel.: ..... Email: .....

(as supleant member)

Signed today, ___/___/_____

(Institution name)

(signature)_____ (Name and surname)

(Position held)