F3A

REPORTING FORM FOR BANK'S REFUSAL TO PAY CHEQUES

Reporting institution's code ……..

No.	Form number	Form issue date	Drawee bank code	Cheque information							Drawer name	Drawer identification code	Payee/last endorsee name	Reason(s) for payment refusal
				Type of cheque upon issue	Type of cheque upon rejection	Series	Number	Issue date	Payable amount (lei)	Rejected amount (lei)				
(0)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

FILL-IN INSTRUCTIONS
(F3A)

"Reporting institution's code" field

Fill in the bank code assigned by the National Bank of Romania to the reporting institution submitting the " Reporting form for bank's refusal to pay cheques" to the PIR.

Field (0) – "No."

Fill in the respective row number in the form.

Field (1) – "Form number"

Fill in the registration number in the reporting institution's records.

Field (2) – "Form issue date"

Fill in the date of issue of the form.

Field (3) – "Drawee bank code"

Fill in the bank code assigned by the National Bank of Romania to the drawee bank.

Field (4) – "Cheque information – type of cheque upon issue"

Fill in the type of cheque upon issue.

Field (5) – "Cheque information – type of cheque upon rejection"

Fill in the type of cheque upon rejection.

Field (6) – "Cheque information – series"

Fill in the cheque series.

Field (7) – "Cheque information – number"

Fill in the cheque number.

Field (8) – "Cheque information – issue date"

Fill in the issue date of the cheque.

Field (9) – "Cheque information – payable amount"

Fill in the payable amount in figures.

Field (10) – "Cheque information – rejected amount"

Fill in the rejected amount in figures.

Field (11) – "Drawer name"

Fill in the full name of the drawer.

Field (12) – "Drawer identification code"

Fill in:

a) company registration number/tax identification code – for resident legal entities;

b) the personal identification number – for resident natural entities;

c) the country code and the information required by the credit institution upon opening the current account – for non-resident legal entities;

d) the country code and the information required by the credit institution upon opening the current account – for non-resident natural entities.

Field (13) – "Payee/last endorsee name"

Fill in the full name of the payee/last endorsee of the cheque rejected from payment.

Field (14) – "Reason(s) for payment refusal"

Fill in one or more reasons for the refusal of payment related to the respective cheque.

The code of the reason for the refusal of payments related to:

- "cheque rejected when presented for collection by due date because of complete lack of funds" or
- "cheque rejected when presented for collection by due date because of partial lack of funds" or
- "cheque rejected when presented for collection after due date because of complete/partial lack of funds ".

will be filled in according to the date when the cheque was presented for collection.