INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA FOR HANDLING THE CORRESPONDENCE WITH REPRESENTATIVES OF VARIOUS NATIONAL, EUROPEAN AND/OR INTERNATIONAL ENTITIES

As a personal data controller, the **National Bank of Romania** processes the personal data that are either voluntarily provided or are indirectly received, in accordance with the provisions of the applicable **national legislation in force** and **Regulation (EU) 679/2016** on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as GDPR, and of Law No 506/2004 on the processing of personal data and the protection of privacy in the electronic communications sector, in a secure manner and for the sole purposes described below.

The **National Bank of Romania** is constantly preoccupied with ensuring a high level of protection of the personal data it processes.

In order to observe your right pursuant to the provisions of Regulation (EU) 679/2016 to be informed about the manner in which your personal data are processed by the **National Bank of Romania**, please be advised of the following:

DEFINITIONS

"Personal data" means any information that relates to an identified or identifiable natural person ("data subject").

In relation to the National Bank of Romania, you are by law the "**data subject**", meaning an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

"Processing" means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

LEGAL GROUNDS FOR PERSONAL DATA PROCESSING

The legal grounds for the processing of data indicated in the title of this information is represented by Article 6(1)(e) of the GDPR, the processing being necessary in order to fulfil the exercise of the official authority vested in the National Bank of Romania.

PURPOSE FOR PERSONAL DATA PROCESSING

The National Bank of Romania processes your personal data for the purpose of representative of national, European and/or international entity from which you belong to, for the purpose of handling the physical and/or electronic correspondence with these entities.

At the same time, mention should be made that, in addition to the above purpose, the National Bank of Romania processes personal data for one or several secondary purposes (e.g.: archiving, for finding, exercising or defending a right in court, for carrying out the audit activity, etc.), which are always compatible with the main purpose for which the data were collected/obtained. The processing of personal data for secondary purposes is carried out in compliance with the applicable law.

COLLECTED PERSONAL DATA AND ITS SOURCE

Data directly received from the data subject

The categories of personal data directly received by the NBR,for the purpose mentioned in the title of this information, are the following: first name and family name, email address, official function/department and name of the entity you work with, phone number.

Data that in not received directly from the data subject

The NBR processes the following categories of data received on behalf of the entity you work with: first name and family name, email address, official function/department and name of the entity you work with, phone number.

PERSONAL DATA STORAGE PERIOD

Your personal data are stored for the period necessary to fulfil the purposes specified above, as required by the applicable legal provisions and by the rules and regulations on archives, respectively.

PERSONAL DATA TRANSFER

We do not transfer your personal data to EU/non-EU countries, unless expressly laid down by law or when necessary for the purpose of data collection. In case any changes occur, you will be duly informed.

ACCESS TO PERSONAL DATA AND RECIPIENTS OF THESE DATA

Personal data are accessed only by NBR staff involved in this activity.

These data may be disclosed to persons outside the NBR when necessary for the purpose of processing and/or when required by law.

SECURING PERSONAL DATA

In the personal data processing operations, the NBR makes use of technical and organisational measures in order to ensure an adequate level of protection and security against accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data.

YOUR RIGHTS

Insofar as conditions stipulated by the applicable legislation are fulfilled, the individuals whose personal data are processed have the following rights:

Right of access (Article 15 of the GDPR)

You have the right to obtain from the NBR confirmation as to whether or not your personal data are being processed, and the right of access to those personal data.

Right to rectification (Article 16 of the GDPR)

You have the right to obtain from the NBR the rectification of inaccurate personal data concerning you. Taking into account the purposes of the processing, you have the right to have incomplete personal data completed.

Right to erasure ("right to be forgotten") (Article 17 of the GDPR)

Where (1) personal data are no longer necessary in relation to the purposes for which they were collected, (2) you withdraw consent on which the processing is based and there is no other legal ground for the processing, (3) you object to the processing and there are no overriding legitimate grounds for the processing or (4) the personal data have been unlawfully processed, you have the right to obtain the erasure of personal data concerning you.

Right to restriction of processing (Article 18 of the GDPR)

You have the right to obtain the restriction of personal data processing by the NBR where one of the following applies:

(a) accuracy of the personal data is contested by you, for a period enabling the controller to verify their accuracy;

(b) processing is unlawful and you oppose the erasure of the personal data, requesting the restriction of their use instead;

(c) the NBR no longer needs your personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims;

(d) you have objected to processing pursuant to Article 21(1) of the GDPR, pending the verification whether the legitimate grounds of the NBR override yours.

Right to data portability (Article 20 of the GDPR)

You have the right to receive the personal data concerning you, which you have provided to us, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the NBR, where:

The processing is based on your consent pursuant to Article 6(1)(a) or Article 9(2)(a) of the GDPR or on a contract pursuant to Article 6(1)(b);
The processing is carried out by automated means.

Right to object (Article 21 of the GDPR)

You have the right, at any time, to object, on grounds relating to your particular situation, to processing of personal data concerning you, unless the processing is necessary for the performance of a task carried out for reasons of public interest or which results from the exercise of official authority vested in the NBR and/or for the purposes of the legitimate interests pursued by the NBR or by a third party, including profiling.
In case you exercise your right to object, the NBR shall no longer process your personal data unless it demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.

The right not to be subject to a decision based solely on automated processing (Article 22 of the GDPR)

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you, such as your performance at work.
This right does not apply if the decision:
- is necessary for entering into, or performance of, a contract between you and the National Bank of Romania;
- is authorised by Union or domestic law to which the NBR is subject and which also lays down suitable measures to safeguard your rights and freedoms and legitimate interests or is based on your explicit consent.

Right to withdraw your consent (Article 7 alin.(3) of the GDPR)

If the data processing is based on consent, you have the right to withdraw your consent at any time by filling in an application form. If you consider that the right of processing of your personal data was violated, you have the right to:

- fill in a complaint form at National Supervisory Authority for Personal Data Processing;
- fill in a complaint form at the court.

HOW TO EXERCISE YOUR RIGHTS

In case you have any questions or doubts about the processing of your personal data or you wish to exercise your legal rights regarding the personal data in our possession, you may contact the NBR's data protection officer. The legal deadline for replying to these requests is 30 days, with the possibility of extension.
We also inform you that, if you consider that your rights regarding personal data processing have been infringed, you have:

- the right to lodge a complaint with the National Supervisory Authority for Personal Data Processing;
- the right to bring the matter before a competent court.

UPDATING

The present information may be subject to subsequent changes. All updates and changes to this information are valid starting on the date they are made known.

CONTACT DETAILS OF THE DATA PROTECTION OFFICER

The data protection officer appointed by the National Bank of Romania can be contacted at the following e-mail address: datepersonale@bnro.ro and/or in writing at the correspondence address: National Bank of Romania, Lipscani Street no. 25, sector 3, Bucharest, postal code 030031